

Retrospect and Prospect: Summary and Reflections on the Teaching Management of Our School

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Abstract: In order to meet the country's demand for the cultivation of high-quality professional and skilled talents, explore innovative ideas for the connotative development of schools. This article mainly systematically summarizes the achievements, development deficiencies, and later prospects of the school's teaching management process from the aspects of teaching philosophy, management methods, national lingua franca teaching, discipline construction, and talent training programs. Experience, put forward their own thinking and improvement measures, and strive to improve the quality of education and teaching.

1. Introduction

With the new requirements put forward by the country for the development of higher education and the exploration of the school's connotative development path, understand the connotation, essence, and ideas of the new liberal arts construction by the Ministry of Learning and Education, and combine the foundation of the school's discipline and professional construction, the status quo of talent training, and the teaching staff The actual situation of team building and its own development status summarize the achievements, existing shortcomings, and later prospects of the school's teaching management, and analyze and understand the laws and trends of higher education development. According to the needs of the industrial structure, explore the methods of "basic discipline-oriented application" and "traditional discipline cross-innovation", build advantages and specialty disciplines, improve the quality of school personnel training, and cultivate high-quality applied talents.

2. Main Achievements

(1) Strengthen the position of the teaching center. Adhere to the party and government leadership's teaching responsibility system, implement the system of school leaders contacting the

college, listening to teaching, evaluating teaching, and teaching inspections, organizing teaching and research activities from time to time, researching teaching work, and solving major teaching problems. On average, a teaching work conference is held every month to study and solve various problems in teaching operations. Adhere to the system to encourage teaching, and increase the commendation and reward of outstanding teachers.

(2) Reform and strengthen teaching, and innovation to lead teaching. Adhere to the quality of the school, innovative talent training model. According to the needs of local industry and economic and social development, timely revise the talent training plan, and adjust and revise the professional talent training plan in time according to the "Higher Vocational Education Specialty Comparison Table". In close collaboration with local education bureaus and primary and secondary schools, it conducts internships, internships, school-based research, resource sharing, etc., and establishes a new model of school-enterprise cooperation for talent training, which highlights the pedagogical and local nature. In recent years, the school has been approved as the first batch of national-level vocational education teachers' teaching innovation team cultivation and construction unit, and the first batch of backbone professional construction groups for higher vocational education to carry out "3+2" special undergraduate integration and application-oriented undergraduate joint education.

(3) Normalized teaching inspections to help the orderly development of teaching. Before and mid-term, check the teaching plans, teaching schedule, and teaching courseware; according to the school's "seven must" construction requirements, teachers in class should have textbooks, teaching plans, courseware, syllabus, teaching schedule, question bank and test papers. Monitor teaching quality, strengthen online teaching quality research and judgment, and analyze and summarize in time. Establish a teaching quality analysis system and a teaching information disclosure system; conduct surveys for teachers and students to fully grasp the teaching situation; release teaching supervision briefs to analyze and summarize the weekly teaching operation and quality in a timely manner. Grasp competition and strong skills, and promote the comprehensive development of college students' morality, intelligence, physical education, and art [1].

(4) Various forms of online teaching to ensure that students learn something. Due to the impact of the epidemic, online teaching was carried out. Work out the online teaching curriculum in advance according to the time node. Before class, teachers are required to upload courseware and materials through established DingTalk, WeChat, QQ and other course groups for students to preview in advance; in class, teachers carry out online discussion, sample problem analysis and other teaching activities; after class, through QQ group or the WeChat group interacts with students in real time to answer questions. Throughout the teaching process, teachers are rigorous and conscientious, paying close attention to attendance, which greatly arouses the enthusiasm of students in learning, and the teaching effect is effectively guaranteed. After transferring to classroom teaching, synchronous classrooms will be carried out for students who have not returned to school, and one-to-one assistance will be provided after class to ensure that students who have not returned to school can follow up the course in time, do not drop classes, and the overall situation of online teaching is good.

(5) Strengthen teaching supervision and implement teaching quality monitoring. Further strengthen the function of teaching management and improve the school's teaching quality monitoring system. Teachers with rich teaching experience and senior titles are hired from various colleges to form a school-level teaching supervision group. The teaching supervision group works under the leadership of the school in charge. The supervisors adopted the door-to-teaching system to timely understand and grasp the teachers' teaching level and classroom teaching situation, timely feedback the teaching situation to the college, and put forward suggestions and measures for

improvement. The school teaching work has been greatly improved.

3. Highlighted Practices and Work Experience

3.1. Deepen Education Reform and Promote Professional Construction

Adhere to the principle of "demand orientation, focus on content, highlighting features, and scientific feasibility", strengthen the construction of professional connotation, start the revision of the talent training program in accordance with the concept of dual certification, and integrate the X certificate into the talent training program.

3.2. Vigorously Promote the Implementation of Curriculum Ideological and Political Construction

Focusing on the fundamental task of Lide to foster people, strengthen value shaping, adhere to the unity of knowledge transfer and value guidance, and the unity of explicit education and implicit education, fully explore the ideological and political education resources contained in various courses and teaching methods, and vigorously promote Curriculum ideological and political construction, and strive to achieve the same direction of various courses and ideological and political courses [2]. Encourage college teachers to fully explore the ideological and political education resources contained in various courses and teaching methods, sort out, summarize and implement curriculum ideological and political and "education cases", and propose measures to effectively implement curriculum ideological and political and value-shaping concepts [3]. The teacher's teaching plan incorporates ideological and political elements of Xi Jinping's new era of socialism with Chinese characteristics, the spirit of the Fifth Plenary Session of the 19th Central Committee, and the history of the Chinese Communist Party. Carrying out teacher teaching training to help teachers deeply understand the rich implications of curriculum ideological and political work and the ways to realize them, mobilize teachers' enthusiasm in ideological and political work, and consolidate the process of establishing morality and fostering talents. The school's teaching supervision team focuses on whether the professional teachers' lectures will integrate ideological and political education elements into the professional classroom teaching process, combining professional characteristics and course nature to clarify the core values of socialism to students, and clarify the principles of being a person and doing things.

3.3. Comprehensively Strengthen the National Common Language Education

(1) Gradually improve the teaching and scientific research capabilities of the national standard language of full-time teachers. Improve the scientific research ability of our school teachers through the improvement of academic qualifications and advanced training. At present, teachers have applied for 11 scientific research projects at all levels and types related to the teaching and research of the national common language.

(2) Strengthen school language education. Incorporate language requirements into all links of schools, teachers, student management, and education and teaching, and build language education courses and activity systems that are suitable for students' physical and mental development and moral development and conform to the core socialist values [4]. Establish a public compulsory course of "University Chinese", focusing on improving the ability of Chinese appreciation, and comprehensively improving students' Chinese literacy and language application ability. Open the

"Mandarin Course" public elective course to comprehensively improve students' oral English ability.

(3) Actively carry out various school-level competitions or competitions to encourage teachers and students to improve their ability to use the national common language. Each school year organizes a school-wide national language teaching, speech contest or knowledge contest for teachers and students. Strengthen the school's language and cultural inheritance function, promote the development of Chinese classics reading and writing activities, and strengthen the education and teaching of students' classical poetry.

(4) Pay attention to process guidance, and select teachers with rich teaching experience to guide students' study and life in the practice school, especially to strengthen the guidance of students to improve the ability of the country's common spoken and written language. The overall evaluation of the teaching skills of our school's interns and the national common language by the internship schools is "good" or above, accounting for about 85%.

(5) Gradually improve teaching quality monitoring and guarantee measures, strengthen process supervision, and ensure teaching quality. Earnestly implement the leadership listening system, teaching inspection system, teaching supervision system, teaching accident identification system and teaching evaluation system, standardize management, and improve the level of teaching quality monitoring. Pay attention to the management, supervision and inspection functions of the second-level college teaching supervision team, and focus on teaching links such as classrooms, experiments, internships, and assessments; strictly control the examination questions, improve the quality of the questions, and increase the reform of the course assessment methods. Improve students' overall quality and ability.

3.4. Promote the Construction of Vocational Education

(1) Make excellent vocational education and improve service level. Carry out the "National Vocational Education Reform Implementation Plan", focus on serving the needs of the country, market demand, and improving the employability of students, and accelerate the promotion of seven 1+X certificate system pilot projects in schools. A school-level method for transforming learning outcomes has been formulated. The "1+X" certificate-related courses have been initially integrated into the talent training program. At present, there are a total of 27 people in the school for online and offline teacher training, and 23 people have obtained relevant certificates. At present, the school has launched the first batch of training for 3 certificates of e-commerce data analysis, Web front-end development, sports nutrition consulting and guidance vocational skill level certificate, and the training target is a total of 121 students. E-commerce data analysis carried out the first batch of forensic examinations. 30 students participated in the vocational skill level examination, and 4 students passed the examination and obtained certificates.

(2) Expand the influence of the school preschool education alliance. Carry out a national training plan for 40 kindergarten teachers at the grassroots level, and guide high-quality preschool education resources to radiate and expand to all levels of kindergartens.

3.5. Improve the Teaching Supervision System

Revised the school teaching supervision work methods, further clarified the functions of the teaching supervision group, standardized the work procedures, provided quantitative standards for further evaluation and analysis of various teaching links and teaching quality, and established and improved the random inspection system for lectures [5]. When attending classes, we adopt a

random inspection and attendance system, and randomly select a list of teachers from the front line of teaching from time to time, listen to the class in a natural state, and provide timely feedback on teaching quality information to solve teaching problems.

4. Existing Problems

(1) The construction of the teaching staff is unstable. At present, the school running level is still at the junior level. Due to the low platform and limited development, it has caused many inconveniences to young teachers in carrying out teaching and research, academic exchanges, etc.; for example, young teachers participating in high-level and high-level academic exchange seminars Activities and applications for high-level scientific research topics are restricted to varying degrees. Compared with the teacher development space of undergraduate colleges and universities, the school's young and middle-aged teacher executive entrepreneurship platform is obviously weakened, and there is a psychological gap, which makes some young teachers feel that their future is slim and they have the idea of leaving their jobs.

(2) Teachers' teaching ability and level need to be improved. With the continuous increase in the number of school students and the increase in the number of teachers participating in other social work, teachers take on heavy teaching tasks, and it is difficult to guarantee the time for teacher research and teaching. In addition, teachers' communication and training are insufficient, which leads to the continuous improvement of teachers' education and teaching skills and skills.

(3) Teaching supervision needs to be strengthened. The work of teaching supervision has not attracted enough attention, has not been put in its proper place, and has not given full play to its role. The main manifestations are that the operating mechanism is not yet complete, the authority for the use of results has not been established, and the inspection team is unstable [6].

(4) The construction of education informatization is seriously lagging behind, which affects the improvement of teaching quality. Information-based education and teaching are developing rapidly. The current school's information-based facilities, smart campuses, cloud classrooms, etc. are basically lagging behind the new requirements for education that the development of informatization puts forward.

5. Improvement Measures

(1) Emancipate the mind and update the concept of education and teaching. Comprehensively establish the concept of adapting to market needs, serving the locality and scientific development, promoting the innovation of school-running concepts, models and mechanisms, and continuously improving teachers' educational and teaching concepts through learning and further training [7].

(2) Strengthen the construction of teaching staff. Adhere to the principle of "mainly training internally, supplemented by external introduction", take effective measures to increase the construction of academic echelon, encourage school teachers to participate in exchanges at home and abroad, strengthen the improvement of ability and quality, and cultivate a reasonable structure and relative A stable and satisfying faculty team [8]. Set up special funds for the construction of faculty, focus on strengthening the introduction and training of academic leaders, academic leaders and provincial-level teaching teachers, and strive to attract experts and scholars to work in the school with relatively favorable treatment and loose and good scientific research conditions. Appoint well-known domestic experts and professors to serve as visiting professors or part-time professors; unremittingly do a good job in the selection, training, and use of young and middle-aged academic leaders and outstanding backbone teachers, sum up experience, improve policies, and

strive to cultivate a group of A young and middle-aged academic leader with great potential and development prospects. Fully mobilize teachers' enthusiasm for teaching and research, improve teaching quality, and ensure the sustainable development of school undertakings [9].

(3) Optimize the talent training program. The concept of talent training has changed from the previous emphasis on knowledge transfer to the cultivation of students' practical ability. Based on the society's requirements for graduates' knowledge, ability, and quality, the goal of talent training is determined, from subject construction, curriculum setting, practical teaching, quality monitoring and evaluation system, the construction of the second classroom, the cultivation of students' practical ability and innovative consciousness, mechanism guarantee, etc., do a good job in the top-level design of talent training [10].

(4) Establish an incentive mechanism for scientific research evaluation. Clarify scientific research tasks, approve scientific research workload, formulate achievement reward standards, improve scientific research evaluation and assessment mechanism, fully mobilize the enthusiasm of teachers and students to participate in scientific research, and improve the school's scientific research and innovation capabilities [11]. Strengthen academic exchanges with other brother universities, scientific research institutions, and enterprises, promote the continuous development of school scientific research, and enhance the school's academic influence and voice in similar schools.

(5) Establish a sound evaluation and supervision mechanism. Strictly implement the "Ten Guidelines for the Professional Behavior of College Teachers in the New Era", formulate a negative list of teachers' deficient behaviors and treatment methods, and regard the construction of the teaching team as an important content of performance evaluation, teaching quality evaluation, scientific research ability evaluation, and service social ability evaluation, As an important basis for selection, recognition and reward, strengthen the school spirit, study style, and teaching style, continuously standardize teaching and academic behavior, increase the supervision of academic misconduct, and promote the continuous improvement of the quality of education and teaching [12].

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